

August 5, 2016

Dear Wood Memorial High School and Wood Memorial Junior High School parents, guardians, and community:

Greetings from the home of the Trojans!

I would like to introduce a collaborative opportunity for all members – students, staff, parents, guardians, and community members – of the Wood Memorial School Community. With this said, I believe to be most effective with the development and growth of our students it is imperative that every stakeholder of Wood Memorial have an opportunity to collaborate and provide input in any area/aspect of interest involving our school (s) they may have. Thus, I will conduct monthly “Open Office” sessions, focused on providing time for such collaboration to occur.

The first session will be held on Wednesday, August 10, 2016, from 5:00pm to 7:00pm. Anyone wishing to meet with me may do so by setting up an appointment at the high school office. Appointments will be scheduled in 15 minute increments and may carry over this time if availability exists.

I encourage you to come meet anytime to review items of interest you may have. You may schedule a meeting by calling 812.749.4757 and requesting a time.

The September “Open Office” session will be conducted on Tuesday, September 6, 2016.

In keeping with the theme of collaboration and communication I want to invite Wood Memorial stakeholders to follow the happenings at the junior high and high school by joining us on twitter at WMTrojans1.

We are fortunate to have two foreign exchange students join us for the 2016 – 2017 school year. Ms. Roxane Cauwet, of France, and Mr. Leonardo Benatti, from Italy, are both outstanding students who will be studying with the Trojan Family this year. Welcome to both and I am excited to have you as a member of our student body.

The launch of the 2016 - 2017 school year is upon us and I am excited for what awaits our students and staff. We are going to have a positive and productive school year. With this there are a number of new faces on our staff this year and I am confident you will find them all to be an integral part of your success.

Welcome to new staff members: Mr. Brad Altstadt (Science), Ms. Leslie Jordan (Social Studies), Ms. Nicole Seitz (Math), Ms. Lauren Norvell (Science), Ms. Laramy Parke (Health), Carla Gehlhausen (Business), and Ms. Ashley Yount (One Month Science Sub). I would also like to welcome Ms. Allison Brewster as our new cafeteria manager.

The schedule for the beginning of school, at Wood Memorial High School and Wood Memorial Junior High School will be as follows:

Teachers and Staff	Tuesday, August 9, 2016 (4:30pm)
Community Open House	Tuesday, August 9, 2016 (6:00pm)
Students	Wednesday, August 10, 2016 (8:00am)
Principal Open Office	Wednesday, August 10, 2016 (5:00 – 7:00pm)

During the first two days of school the administrative team will be conducting class meetings with our students. The intent is to welcome everyone to a new school year, while reviewing expectations for a terrific 10 months of learning. Key components of the student handbook will be reviewed, as will information around student services available at the high school and junior high school.

For our first day, on Wednesday, August 10, 2016, students are to report to their first period class at 8:00 a.m. to start the day. During this time students will have an opportunity to verify the daily bell schedule around which our school will be operating for the year. The instructors will also review student expectations for their time during our “Trojan Pride” period each day.

The regular bell schedule will be utilized for opening day with the following modifications:

- Period 1 for the High School will be from 8:00am – 8:45am, with an assembly for grades 9 – 12 occurring at 8:45am. The junior high school will follow the regular schedule for period 1.
- Period 2 for the Junior High School will be from 9:07am – 9:37am, with an assembly for grades 7 and 8 occurring at 9:37am. The high school will follow the regular schedule for period 2.

I would like to thank staff for all of the work they have done to support the student registration process, as well as preparing for the launch of the new school year. Ms. Toni Pflug, Ms. Kelly Hill, Ms. Elizabeth Hill, Mr. Gary Horrall, Ms. Shelly Casey, and Ms. Christina Saulmon are to be commended for the time and energy they put forth this summer in preparing and supporting preparation activities. Further, our instructional staff has been engaged with a number of activities during the summer, including professional development, classroom organization, new textbook alignment, lesson planning, and unit planning in an effort to ensure an effective launch to the 2016 – 2017 school year. I appreciate their focused and committed attention to this detail.

Our office hours will be from 7am – 4pm daily throughout the school year.

The Wood Memorial maintenance staff has done a wonderful job of preparing our facility for the start of the new school year. A great deal of work has been put forth by this group of talented individuals and on behalf of the junior high school and high school staff I would like to thank them for their committed efforts this summer.

In order to ensure our students and parents have an opportunity to kick off the new school year effectively the Trojan team will be holding student registration as follows:

Monday, August 8, 2016 and Tuesday, August 9, 2016

8am – 3pm

During the above timeframes students and / or parents may visit the high school office in order to obtain their schedule, as well as to pick up a student handbook and other documents required to start the new school year. Students planning on driving to school may register their vehicle and purchase a parking permit at this time.

Parents, guardians, and / or students may also obtain and pay textbook fees during the registration period.

A reminder that Wood Memorial High School and Wood Memorial Junior High School will be holding an open house on Tuesday evening, August 9, 2016, from 6 – 7:30pm. Everyone is invited to attend. During the evening you will have an opportunity to meet each of our teacher's, involved with your child's education, by walking their schedule. I will be available to meet and talk to you during the evening as well. For the evening to be most effective you should have a copy of your student's schedule to reference. If you plan on attending, and do not have a copy of the schedule, please call the office to arrange to pick one up Tuesday evening.

Here is the Open House Agenda:

- |                                      |               |
|--------------------------------------|---------------|
| 1. Welcome/Introductions (Cafeteria) | 6:00pm        |
| 2. Meet with Period 1 Instructors    | 6:15 – 6:25pm |
| 3. Meet with Period 2 Instructors    | 6:25 – 6:35pm |
| 4. Meet with Period 3 Instructors    | 6:35 – 6:45pm |
| 5. Meet with Period 4 Instructors    | 6:45 – 6:55pm |
| 6. Meet with Period 5 Instructors    | 6:55 – 7:05pm |
| 7. Meet with Period 6 Instructors    | 7:05 – 7:15pm |
| 8. Meet with Period 7 Instructors    | 7:15 – 7:25pm |

Note: An announcement will be made when it is time to transition meetings.

During the open house time information tables will be available for the following:

- 21<sup>st</sup> Century Scholars Program (Cafeteria)
- Textbook Rental Fee Coverage (HS – Library/JHS – JH Office)
- Student Schedule Pick Up (HS – Library/JHS – JH Office)
  - Requests for Student Schedule Changes may be made via the completion of a schedule change form.
  - Requests will be reviewed and considered in the order received.
  - There are no guarantees a schedule change request will be approved. Each request will be considered on its' own merit.
- Yearbook Sales and Pick Up (Cafeteria)
- Lunch Information (Cafeteria)

- School Bucks Program
- Free and Reduced Lunch Information
- Athletic Season Passes (Athletic Office)

For student and staff awareness, Ms. Kelly Hill's guidance office area has been relocated to the administrative section of the high school building. Students, parents and/or guardians should visit the high school office when a need to see Ms. Hill arises.

Information of interest:

(Note: The following information highlights changes adopted for the 2016 - 17 school year. This listing is not meant to be all inclusive, rather to provide the reader with information they may find helpful while preparing for the launch of the school year.)

- A slight change has been made in the bell schedules for the upcoming school year. We will have a period each day, from 2:48pm – 3:10pm, designated as “Trojan Pride”. Students may find the new bell schedule structure on page 7 of their 2015 – 16 handbook.
- The “Trojan Pride” period has been established to allow for students to have the opportunity to participate in a number of opportunities during the school day. These will include, but not be limited to:
  - Peer Mentoring
  - Peer Tutoring
  - Faculty Mentoring
  - Faculty Tutoring
  - Extra – Curricular Club Participation
  - Assignment Make – Up
  - Conflict Mediation
  - Additional Remediation
- Beginning with the 2016 - 17 school year students driving to school must purchase a parking permit at the time of registration. The permit cost is \$2.00. Student drivers must place the parking permit (sticker) on their rear window for quick and easy reference by administration.
- Student drivers are reminded they may utilize the east parking lot when driving a vehicle to school. Please note that all drivers must adhere to guidelines for the safe operation of their vehicle while on, or near our campuses. These guidelines may be found in the 2016 – 2017 Student Handbook.
- A new grading scale is being implemented for the 2016 – 2017 school year. The modifications made involve the rollout of a “Weighted GPA Scale”, which is aimed at rewarding students involved with the most rigorous curriculum offered. The weighted grade point scale is being implemented beginning with the Class of 2020, our current freshmen.

Thank you for all you do to support our students and the school – community.

Most Sincerely,

Kevin Smith

**UPCOMING SCHEDULE**

**Saturday, August 6, 2016**

Inter-Squad Football Scrimmage – 6:00pm

**Monday, August 8, 2016**

AED/CPR Training (Library – 8:00am)

Patoka Valley Refugee Meeting (Library – 5:30pm)

**Tuesday, August 9, 2016**

Athletic Coaches Meeting

3:00pm – 4:00pm

Teachers and Staff

4:30pm – 6:00pm

Community Open House

6:00pm – 7:30pm

**Wednesday, August 10, 2016**

First Student Day

8:00am

HS Assembly

8:45am

JHS Assembly

9:40am

Boys BB Yeti Cup Sales Fund Raiser

Through August 24, 2016

Student Council Nomination Period (August 10 – 19)

Freshman Class Officer Nomination Period (August 10 – 19)

Principal Open Office Hours

5:00pm – 7:00pm

**Thursday, August 11, 2016**

Administrative Class Meetings

Boys BB Yeti Cup Sales Fund Raiser

Through August 24, 2016

Student Council Nomination Period (August 10 – 19)

Freshman Class Officer Nomination Period (August 10 – 19)

EGSC CTA Meeting

3:30 – 5:00pm

Lecture Room

**Friday, August 12, 2016**

FB at Pike Central – Scrimmage

6:30pm

Boys BB Yeti Cup Sales Fund Raiser

Through August 24, 2016

Student Council Nomination Period (August 10 – 19)

Freshman Class Officer Nomination Period (August 10 – 19)

**Saturday, August 13, 2016**

Boys BB Yeti Cup Sales Fund Raiser

Through August 24, 2016

**Additional Dates of Note**

Student Council Nomination Period	August 10 – 19, 2016
Freshman Class Officer Nomination Period	August 10 – 19, 2016
VB at Northeast Dubois	August 15, 2016 (5:30pm)
VB vs Mount Vernon	August 16, 2016 (6:00pm)
Girls Soccer at Northeast Dubois	August 16, 2016 (5:00pm)
Boys Soccer vs Northeast Dubois	August 16, 2016 (5:00pm)
Boys Tennis vs North Daviess	August 16, 2016 (4:45pm)
JH FB at Pike Central	August 16, 2016 (5:30pm)
VB vs Vincennes Rivet	August 18, 2016 (5:30pm)
Boys Soccer at North Knox	August 18, 2016 (5:00pm)
Girls Soccer vs Boonville	August 20, 2016 (10:00am)
VB at Springs Valley	August 20, 2016 (11:00am)
Dance Team Bake Sale	August 20 – 27, 2016
JH VB at North Knox	August 23, 2016 (5:30pm)
Student Council Elections	August 24, 2016
Trojan Pride	
School Pictures	August 24, 2016
Grades 7 - 12	
Class Reunion	August 26, 2016 (5:00pm)
Cafeteria	
Labor Day – No School	September 5, 2016
Blue Chip Conference Meeting	September 7, 2016 (9:00am)
Mid – Term for Quarter 1	September 9, 2016
Patoka Valley Refuge Meeting	September 12, 2016 (5:30pm)
Freshman Class Ring Information	September 12, 2016 (2:48pm)
Football Homecoming	September 16, 2016
Acuity Assessments	September 19 – October 7, 2016
Predictive Form A (ELA/Math)	
Grades 3 - 8	
Freshman Class Ring Order	September 20, 2016 (Lunch)
Staff Professional Development	September 21, 2016 (1:45pm – 3:00pm)
Dr. Kirk Freeman – Formative Assessments	
Sponsored by Horace Mann – Mr. Nathan Hillyard	
Indiana ISTAR Part 1	October 3 – November 4, 2016
Student Council Sponsored Red Cross Blood Drive	October 11, 2016
8:00am – 1:00pm	
Acuity Assessments	October 31, 2016 – November 18, 2016
Predictive A (Eng – 10/Algebra I)	
Indiana Winter ECA Window	December 5 – 16, 2016
Patoka Valley Refuge Meeting	December 12, 2016 (5:30pm – 7:30pm)
Library	

Accuplacer Assessment – Part 1	October 3 – November 23, 2016
Patoka Valley Refuge Meeting Library	October 10, 2016 (5:30pm – 7:30pm)
Quarter 1 Ends	October 14, 2016
Fall Break	October 21 and 24, 2016
Senior Class Graduation Meeting	October 31, 2016 (1:00pm)
Senior Class Graduation Order	November 8, 2016 (8:00am)
Freshman Class Ring Order	November 8, 2016 (8:00am)
Veterans Day Program High School Gymnasium	November 11, 2016 (9:00am)
Patoka Valley Refuge Meeting Library	November 14, 2016 (5:30pm – 7:30pm)
Mid-Term for Quarter 2	November 18, 2016
Acuity	November 21, 2016 – December 9, 2016
Predictive B (ELA/Math) Grades 3 - 8	
WM JHS Spelling Bee Cafeteria	November 22, 2016 (1:15pm)
Thanksgiving Break	November 23 – 25, 2016
WM JHS Geography Bee Cafeteria	December 2, 2016 (1:15pm)
Patoka Valley Refuge Meeting Library	December 12, 2016 (5:30pm – 7:30pm)
Senior Graduation Products	December 14, 2016 (7:30am)
Freshman Class Ring Delivery	December 14, 2016 (7:30am)
WM HS/JHS Christmas Dance	December 17, 2016
Toyota Classic WM High School	December 19, 20, 22 (5:30pm)
Quarter 2/Semester 1 Ends	December 21, 2016
Christmas Break	December 22, 2016 – January 3, 2017
Toyota Classic Gibson Southern HS	December 23, 2016
Semester 2 Begins	January 4, 2017
WIDA Access Annual Assessment	January 9 – February 24, 2017
English Language Learners	
Indiana ISTAR – Part 2	January 9 – February 3, 2017
Acuity	January 23, 2017 – February 10, 2017
Predictive B (Eng – 10/Algebra I)	
Acuity	January 30, 2017 – February 17, 2017
Predictive C (ELA/Math)	

Grades 3 - 8 Accuplacer – Part 2	February 13 – March 31, 2017
Indiana ISTEP – Part 1  Paper and Pencil and Online Applied Skills Acuity	February 27 – March 10, 2017  March 20, 2017 – April 7, 2017
Predictive C (Eng – 10/Algebra I) Indiana ISTAR – Part 3 Indiana ISTEP – Part 2 Online Multiple Choice Technology Enhanced Items	April 10 – May 19, 2017 April 17 – May 5, 2017
Indiana ECA – Spring Indiana ECA – Summer	April 24 – May 26, 2017 August 21 – September 1, 2017



**NOTES from STAFF and/or THE SCHOOL COMMUNITY**

**From Mr. Steve Kilian, Administrative Assistant/Athletic Director**

The Wood Memorial Athletic Department will be selling football, volleyball, boy's soccer, and girl's soccer season tickets and passes in the athletic office starting on Wednesday, August 10, 2016. Tickets will be sold from 9:00am until 3:00pm.

Prices for Fall Sports Passes:

Varsity Football	
Adults	\$20.00
Students	\$15.00
Varsity Volleyball	
Adults	\$56.00
Students	\$42.00
Varsity Girls Soccer	
Adults	\$32.00
Students	\$24.00
Varsity Boys Soccer	
Adults	\$24.00
Students	\$18.00

Family passes may be purchased at a price of \$150.00, which covers a 4 member family. Additional family members may be added at a cost of \$20.00 per member.

Adult All – Season Passes	\$70.00
Student All – Season Passes	\$50.00

Other pass options available to Trojan fans include:

Adult 10 Event Pass	\$40.00
Student 10 Event Pass	\$30.00
Adult 20 Event Pass	\$80.00
Student 20 Event Pass	\$60.00

If you have any questions, please call the Wood Memorial Athletic Office at 812.749.4750.

With the launch of fall sports, on Monday, August 1, occurring, a reminder that all student – athletes must have a completed physical, signed, on file with the athletic office before being allowed to take part in any type of practice activity. Physical forms may be obtained from the respective coach and/or by contacting the athletic office.

The 2016 – 2017 Student – Athlete Handbook is currently in the final stages of being revised. Coaches will present a handbook copy to each student – athlete and/or parent when available.

For the advanced planning of our student – athletes and parents, a required parent meeting will be conducted by the respective coach prior to the first contest being held. A parent and / or guardian must be in attendance. If a conflict arises the parent/guardian should contact the coach in order to schedule a make-up time. A student – athlete will not be allowed to participate in a contest until such time that the parent/guardian has met with the coach; and signed the acknowledgement form.

**From Ms. Elizabeth Hill, Curriculum Director/Yearbook Sponsor/Art Instructor**

2015-16 Yearbooks are available for pick-up from Mrs. E. Hill's office Aug. 1-4 & 8-9, from 8:30AM-2:30PM or at Open House in the Junior High Computer Lab. Extra books are available for purchase for \$50.

2016-17 BACK TO SCHOOL YEARBOOK DEAL: Purchase a yearbook and personalization, get 4 icons for free! You must purchase personalization to receive the icons. Offer expires September 16, 2016. Order forms will be available at Open House at the Yearbook Table in the High School Hallway, in the HS & JH offices, or from Mrs. E. Hill. Purchases can be made online at [jostensyearbooks.com](http://jostensyearbooks.com).

**HIGH SCHOOL Yearbooks (hardback):**

\*Make Checks payable to Wood Memorial High School

Signature Package \$57.00

(Includes: Yearbook, Personalization, 8 Multicolored Signing Markers, Autograph Section)

Yearbook \$40.00

Personalization \$6.00

Icons FREE!

Autograph Section \$3.00

Photo Pockets \$3.00

Clear Protective Cover \$3.00

**JUNIOR HIGH Yearbooks (paperback):**

\*Make Checks payable to Wood Memorial Junior High School

Signature Package \* \$17.00

(Includes: Yearbook, Personalization, 8 Multicolored Signing Markers, Autograph Section)

Yearbook \$22.00

Personalization \$6.00

Icons \$0.00

Autograph Section \$3.00

Photo Pockets \$3.00

**From Ms. Kelly Hill, Student Services/Guidance Director**

Wood Memorial High School proudly welcomes two Foreign Exchange students to the Trojan Family this year. We are proud to have Ms. Roxane Cauwet and Mr. Leonardo Benatti in our school-community.

Here is a brief bio on each of our Foreign Exchange students:

Roxane Cauwet joins Wood Memorial from France, where she resides with her family. Roxane likes to read, dance, write, and has a career aspiration to become an actress. While considering herself athletic, Roxane's hobbies include gymnastics, dance, swimming, skiing, and ice-skating. She is looking forward to her academic studies at Wood Memorial.

Leonardo Benatti comes to us from Italy, where he resides with his family. Leonardo has studied German, French, and wanted to come to America to improve his English skills, try boxing, and "live the American life". He has visited New York and has interests in soccer, tennis, and football. Leonardo has a twin brother and would like to attend college in the United States.

The Program of Academic Exchange (PAX) is currently seeking families willing to host foreign exchange students. If you are interested, please contact Ms. Alaine Fritzingler at [AlaineF@pax.org](mailto:AlaineF@pax.org), or 812.585.0765.

Seniors interested in applying for the Lilly Endowment Community Scholarship (Gibson County) should be aware of the following information and requirements:

- Applicants must be a resident of Indiana; and a resident of, or attend high school in Gibson County;
- Applicants must be a graduate of an accredited Gibson County or Indiana high school by June 2017 and attend full senior year at the same high school;
- Applicants must have a minimum of 3.5 cumulative grade point average (4.0) scale; have a minimum SAT score of 1200, or a minimum ACT score of 25;
- Applicants must be available for an interview on October 14, 2016, if selected as a finalist;
- Applicants may apply for the scholarship in only one county.

The deadline for application is September 15, 2016.

**From Ms. Jill Bottoms, Student Council Sponsor**

The annual Red Cross Blood Drive will be held on Tuesday, October 11, 2016, from 8:00am – 1:00pm. Our goal for this year is 35. This is a wonderful opportunity for our school – community to give a most precious resource through a blood donation. Please mark your calendars and plan on donating to the Red Cross Blood Drive.

Student Council Nominations will be conducted during the period of August 10 – 19, 2016. Students interested in being considered as a student council member should contact me for more details.

We are also looking for students interested in serving as freshman class officers during the 2016 – 2017 school year. Students interested in being considered for an officer role should see me during the period of August 10 – 19, 2016.